



IMS
2011-2012

Name of Course: Middle School Art 6-8, MYP Level 1-3*
School: Indiantown Middle School
Frequency of class: I/B Schedule, One academic year *

Teacher Information:

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 (LIST SCHOOL PHONE HERE)
www.indiantownart.com

Class Rules:

1. **Safety:** Sit in your assigned area, follow directions.
2. **Open-Mindedness:** Listen. Be kind to others.
3. **Active Learning:** Be on time. Be prepared. Pay attention. Stay on task.
4. **Respect:** Treat others how you would want to be treated. Take care of the art room and materials.

Procedures, General A-Z

Entering the art room:

- You are to enter my classroom in a calm, quiet and appropriate manner. Failure to enter the classroom correctly will result in you repeating the corrected procedure, which may make you late for class.
- I will shut the door of the classroom after the bell rings; please see your Student Handbook for the IMS Tardy Policy.

Assigned Seating:

You are to remain in your assigned seat or area at all times unless given permission to be out of your seat.

Class Assignment:

When you enter class look on the board for instruction on the Smartboard. Begin working immediately.

Classroom Visitors:

If a visitor comes to the door or into our classroom you are to be on your best behavior.

Dismissal of class:

I dismiss class. Please stay in your seat until I dismiss you.

Downtime:

There is to be no downtime.

Hall passes:

At no time are you to leave my class for any reason without a pass. Do not ask me for a pass while I am lecturing, please wait until I am finished talking. If you are given permission to go to the restroom, you must sign out on the Bathroom Log located on the administrative table.

Lecture:

When I am addressing you or the whole class you are stop talking, turn around to face me and give me your full attention. This is also the appropriate behavior for when your peers are addressing the class.

Sharpening your pencil:

Please do not ever get up in the middle of a lecture and sharpen your pencil. Not only is this rude, but it is distracting to others.

Respect for artwork of others:

Intentional destruction of other student work will be handled as a disciplinary issue.

Respect for other person's well being:

We need to maintain a comfortable atmosphere so that creativity and learning can occur. At no time are you to speak in a threatening or degrading manner to your classmates or me.

Questions:

You may raise your hand to get my attention. Please keep in mind that there is only one of me, so be patient.

What to do if you finish early:

First, consult with me so that we both agree that you are finished with the project. I will assign an assignment of activity for you to work on- there is to be no downtime.

Procedures, Activity-Related, A-Z

Accidents in the Class Room:

If you cut yourself, etc/ notify me immediately. For any and every accident that requires any medical attention we must fill out a short form indicated what happened should there be any questions about the incident.

Behavior around the sink area:

Avoid getting water all over the counters and floor. Please be aware of those around you and do not splash. Put all paper towels in the trash and notify me if we are out of soap or towels.

Cleanup:

Everyone is responsible for doing his or her part to keep our classroom in good working order.

Economy of Materials:

Please use only what you need.

Emergency Situations

- **Fire:** I have indicated the location of the fire extinguisher if there should be a fire in the classroom. If the fire alarm should go off we will exit the room quickly in an orderly fashion according to the fire exit diagram that is posted at the front of the room.

Emergency Situations, continued....

- **Tornado, etc:** Should there be a tornado warning we will leave the room and assemble along our assigned hall as shown in the diagram. In the case of a lockdown or evacuation you will remain silent and follow all directions given.
- **Lock down:** If the administration should call for a campus lockdown, you will sit in the directed area and be quiet until we are cleared by the front office staff.

Fire extinguisher:

Please note the location of the fire extinguisher. This is only to be used in the case of an emergency.

Materials and Equipment in the Art Room

I will instruct you as to the correct way to care for materials/equipment at the beginning of every lesson. You are responsible for the information given. You will be asked to reimburse the school for any damage that you incur.

Organization:

You will notice that most cabinets and drawers have been labeled. Everything in this room has been organized so that we can all locate needed supplies. Please put things back in the same manner and location as you found them.

Paper cutter:

Students are not allowed to use the paper cutter.

Pottery, Printmaking and Textiles:

Because of the nature of these media you must use materials and equipment properly. Failure to do so will result in losing the privilege to use them.

Restriction of students in storage area:

Some areas will be accessible during certain projects. My desk(s), office and the art storage area are off limits to students.

Safety:

Be aware of any warnings listed on materials, and work using precaution.

Scissors and other sharp objects:

At no time are you to point sharp objects at anyone in this class. All of these items stay in my room.

Textbooks and resources:

I have many resources available to you. You may refer to these in class or arrangements to check them out to view at home. Any items checked out must be returned in a timely manner and in the same condition in which you received them.

You will be tested on your knowledge of my rules and procedures.

Please know that by following the established Rules and Procedures you will help ensure that you have a safe and successful year in art class. Thank you for your cooperation.